

2022-2023 REGISTRATION PACKET

Registration dates for the 2022/2023 school year:

Wednesday, February 2, 2022; 9:00 am: registration opens for currently enrolled families & WCBC church members.

Tuesday, February 22, 2022; 10:00 am: registration opens to the public

2022/2023 school year dates:

Mondays, Tuesdays, Wednesdays, and Thursdays beginning

Tuesday, September 6, 2022 – Thursday, May 18, 2023.

(Exact start/end dates are subject to change based on the Conroe ISD 2022/23 academic calendar.)

School hours are **9:00 am-2:30 pm** with no before-hours or extended care.

Holidays/closings follow Conroe ISD.

Classes are filled on a first come first serve basis and enrollment is only complete once all forms are completed including physician's statement, shot records, signed current parent handbook acknowledgement form and all fees paid. A **non-refundable** registration fee is due annually upon registration, fee varies by class, see list below. **Registration fees and monthly tuition payment shown below, are subject to change once budgeting is completed for the new year.**

The Academy is a program of West Conroe Baptist Church. Our program is designed to provide a safe, happy, Christian environment constructed on Biblical principles for the cognitive, physical, social, emotional, and spiritual development of preschoolers. Growth in a child's life consists of three different areas that are all important - spiritual, academic and social. Our goal at WCA is to help the children in our program grow in all three areas:

Spiritually we want to give them a foundation of faith
Academically we want to help them develop a love of learning
Socially we want them to make a commitment to caring

We commit to pray for each and every child in our program and support them as they learn and grow to be fully devoted followers of Christ. We are here to give support to not only the children in the program, but to their families as well. Join us for another great year!

CLASS SCHEDULE	AGE (AS OF 9/1/2022)	NON REFUNDABLE REGISTRATION/ CURRICULUM FEE	<i>FIRST TIME STUDENT PROCESSING FEE</i>	MONTHLY TUITION
2 DAY (M/W or T/TH)	6 MOS-3 YRS	\$150.00	\$25.00	\$210.00
3 DAY (T-TH)	6 MOS-4 YRS	\$200.00	\$25.00	\$305.00
4 DAY (M-TH)	6 MOS-4 YRS	\$250.00	\$25.00	\$390.00
KINDERGARTEN (M-TH)	5 YRS	\$250.00/\$150.00	\$25.00	\$410.00

*A 10% discount will be given on tuition for enrollment of a second child.

*A 5% discount will be given for annual tuition paid in full by August 15, 2022.

*All discounts apply towards monthly tuition rates only, and not towards registration/processing fees.

In HIS service,
 Noelle Jones
 Director WCA
 936-521-1623
 Noelle.jones@wcbc.us

Visit our website:
www.wcbc.us/wcacademy

Find us on Facebook:
 @WestConroeAcademy

2022-2023 ENROLLMENT FORM

For Office Use Only
 ___ Date Received
 ___ Enrollment Form
 ___ Shot Record
 ___ Stmt. Of Health V___H___
 ___ Medical Release
 ___ Handbook
 ___ cash ___ck # ___ \$ ___
 Class _____
 Entered _____

- Please fill in all blanks or write N/A if not applicable.
- Your child is **NOT** enrolled until registration fees are paid and all paperwork is on file.
- Registration Fees are **NOT REFUNDABLE** for any reason.
- Two weeks' notice in writing is required if you withdraw your child.
- Signed current Parent Handbook acknowledgement form is also required at registration.

Child's Name: _____ Nickname: _____
 (Last) (First) (Middle) (To be called in class)

Child's Date of Birth: ____/____/____ Child's Age on September 1, 2022: ____ years ____ months Gender: M / F

Mother/Father/Guardian Names: _____

Mailing Address: _____ City: _____ Zip: _____

Subdivision: _____

Home Phone Number: _____ Mom Cell # _____ Dad Cell # _____

Mom Work # _____ Dad Work # _____

Mom Email Address: _____ Dad Email Address: _____

Parent's Marital Status: Married _____ Separated _____ Divorced _____ Widowed _____

If divorced, who has legal custody? _____

Is non-custodial parent allowed to pick up child from school? (circle) Yes No

Are you a member of West Conroe Baptist Church? (circle) Yes No
 If not, what is your church affiliation, if any? _____

Is your child a returning student: (circle) Yes No Date of Enrollment: _____

Previous schools your child has attended: _____

What days would you like your child to attend? **(NOTE: children entering a 3yr class must be fully potty-trained)**

	Non-Refundable		
<u>Class</u>	<u>Registration/Curriculum Fee</u>	<u>Monthly Tuition</u>	
_____ 2 Days (6mo-3yr) M/W or T/Th	\$150	(+ \$25 if NEW)	\$210
_____ 3 Days (6mo-3yr) Tues – Thurs	\$200	(+ \$25 if NEW)	\$305
_____ 4 Days (6mo-3yr) Mon – Thurs	\$250	(+ \$25 if NEW)	\$390
_____ 3 Day Pre-K (4yr) Tues – Thurs	\$200	(+ \$25 if NEW)	\$305
_____ 4 Day Pre-K (4yr) Mon – Thurs	\$250	(+ \$25 if NEW)	\$390
_____ 4 Day Kinder (5yr) Mon – Thurs .	\$250/\$150	(+ \$25 if NEW)	\$410

Parent's Signature _____ **Date** _____

PARENT INFORMATION SHEET

Child's Name: _____
(Last) (First) (Middle)

Birth date: ____/____/____
Month Day Year

Father's Name: _____ Employer: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Wk Phone: _____

Mother's Name: _____ Employer: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Wk Phone: _____

PERSONS TO CONTACT WHEN YOU CANNOT BE REACHED:
(You MUST list at least one alternate contact)

Your child will be released only to guardians or other persons designated by you and on this list. Parents or other designated persons bringing the child to class should make sure that a staff member is aware of the child's arrival and departure. Please list persons with whom you want your child to be released to other than yourself. Address, and Driver License numbers must be listed for those other than yourself to whom you want your child released to. We will use these numbers in the event your child becomes ill or injured and needs to be picked up from school and we cannot reach you. In addition, the individuals listed could serve in a carpool or other transportation arrangement. The school must be notified in advance in writing if someone not listed is to pick up your child. Individuals listed WILL be asked for identification before your child is released to them. **Contacts listed should be local, willing to be summoned and able to assist in the event of an emergency. Please specify by choosing option below, pickup only or In case of emergency.**

1. Name: _____ Relation to child _____
Address: _____
Home #: _____ Work #: _____ Cell #: _____
Driver's license #: _____
Pickup _____ **In case of an Emergency** _____

2. Name: _____ Relation to child _____
Address: _____
Home #: _____ Work #: _____ Cell #: _____
Driver's license #: _____
Pickup _____ **In case of an Emergency** _____

3. Name: _____ Relation to child _____
Address: _____
Home #: _____ Work #: _____ Cell #: _____
Driver's license #: _____
Pickup _____ **In case of an Emergency** _____

4. Name: _____ Relation to child _____
Address: _____
Home #: _____ Work #: _____ Cell #: _____
Driver's license #: _____
Pickup _____ **In case of an Emergency** _____

Parent's Signature _____ **Date** _____

HEALTH INFORMATION

Child's Name: _____

Birth date: _____ (Last) _____ (First) _____ (Middle)

Month Day Year

Health Insurance Company: _____ Phone # _____

Name of the Insured _____ Policy# _____

Doctor's Name: _____ Address: _____ Phone: _____

Dentist's Name: _____ Address: _____ Phone: _____

Please fill in all blanks or write N/A if not applicable.

Please list any **allergies** your child may have such as food, medication, bug bites, or seasonal and the **reaction**.

Contagious Diseases: (circle ANY that the child has had) Measles Mumps Rubella Chicken Pox Scarlet Fever

Other _____

To my knowledge, this child is free from any communicable disease: (circle) Yes No

Has your child had any surgeries or been hospitalized? (If yes, list date and information): _____

Is your child on any on-going medications? _____

If yes, what reactions should our staff be aware of? _____

Does your child have any health conditions that would limit his/her participation in the Academy Program? (circle) Yes No

If yes, please give a brief description. _____

Other information about your child's health that might be helpful to a caregiver: _____

List any special problems that your child may have including disabilities, special needs, existing illness, previous serious illness, injuries, and any other information which a caregiver should be aware of: _____

Parent's Signature _____ **Date** _____

PERSONAL INFORMATION RELEASE FORM

SCHOOL DIRECTORY:

WCA may publish a school directory with your child's name, parent's name, address, e-mail address & home phone number for the personal use of the students, their parents, and WCBC. WCA will not sell or provide information to outside sources.

___ **Yes**, I give my permission to have the information listed above published in the school directory.

___ **No**, I DO NOT want to have the information listed above published in the school directory.

Parent's Signature _____ **Date** _____

PHOTOGRAPH/VIDEO:

From time to time, West Conroe Academy will photograph or videotape your child for use in classroom activities, parent events, church events, local publicity, social media or for inclusion in the school newsletter. This includes group photos that may be sent home with other families.

___ **Yes**, I give permission for WCA program to photograph/video tape my child for the uses outlined in the paragraph above.

___ **No**, I DO NOT wish to have my child photographed or videotaped while attending WCA program.

Parent's Signature _____ **Date** _____

